

## Scrutiny Standing Panel Agenda



### **Housing Scrutiny Standing Panel Tuesday, 22nd January, 2008**

**Place:** Committee Room 1, Civic Offices, High Street, Epping

**Time:** 5.30 pm

**Democratic Services Officer:** Adrian Hendry, Research and Democratic Services  
Tel. 01992 564246; email: ahendry@eppingforestdc.gov.uk

**Members:**

Councillors S Murray (Chairman), Mrs R Gadsby (Vice-Chairman), K Angold-Stephens, Mrs P Brooks, K Chana, Mrs H Harding, Mrs J Lea, Mrs P Richardson, Mrs P K Rush, Mrs L Wagland and J Wyatt

**Epping Forest Tenants & Leaseholders Federation:** Mrs M Carter

**PLEASE NOTE THAT THIS MEETING IS OPEN TO ALL MEMBERS TO ATTEND**

**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

**3. DECLARATION OF INTERESTS**

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a

matter.

**4. MINUTES FROM LAST MEETING - 25 OCTOBER 2007 (Pages 3 - 52)**

To note the minutes of the last meeting held on 25 October 2007.

**5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 53 - 58)**

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

**6. HOUSING REVENUE ACCOUNT BUSINESS PLAN 2007/08 (Pages 59 - 70)**

(Director of Housing) to consider the attached report.

**7. CHOICE BASED LETTINGS - UPDATE (Pages 71 - 76)**

(Director of Housing) to consider the attached report.

**8. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**9. FUTURE MEETINGS**

To consider the forward programme of meeting dates for the Panel. The next and last scheduled meeting of this Panel, for this municipal year, is on 18 March 2008.